

MUNICIPAL DISTRICT OF MACKENZIE NO. 23
SPECIAL COUNCIL MEETING

9:00 a.m. on Thursday, November 29, 2001

Seminar Room, Fort Vermilion School Division
Fort Vermilion, Alberta

AGENDA

CALL TO ORDER: 1. Call to Order

ADOPTION OF AGENDA: 2. Adoption of Agenda

BUDGET: +3. Policy FIN020 – Rural Snowplow Flags for Senior Citizens and/or Handicapped Persons

Page 3

- 4. Policy PW019 – Road Construction and Standards

Page 7

-5. Policy PW020 – Road Repair and Rehabilitation

6. Policy PW021 – Approach Installation and Repairs

- 7. Policy PW022 – Construction of Urban Streets

Ivan will bring 8. Designating Local Roads

+9. Primary and Secondary Highway Priorities

Page 17

x10. Resource Road/New Industry Program – 2002

Page 21

11. Resource Road/New Industry Program – Priorities for 2003

Page 25

12. Council Resolution Request for ICAP Program

Page 27

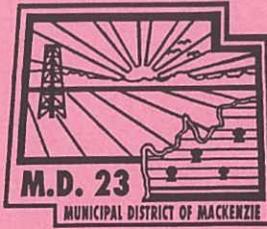
13. Policy PW018- Hiring of Private Equipment
~~Dust Control~~

14.

ADJOURNMENT: Adjournment



M.D. of Mackenzie No. 23



Request For Decision

Meeting:	Budget Meeting
Meeting Date:	November 29, 2001
Originated By:	Ivan Perich, Director of Operational Services
Title:	Policy FIN020 – Rural Snowplow Flags for Senior Citizens and/or Handicapped Persons
Agenda Item No:	3

BACKGROUND / PROPOSAL:

The current Policy FIN016 requires Administration to bring all Senior and/or Handicapped Snowplow Flag requests to a council meeting for approval.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Policy FIN020 allows for administration to handle the requests without taking them to Council.

COSTS / SOURCE OF FUNDING:

N/A

RECOMMENDED ACTION (by originator):

That Policy FIN020 – Rural Snowplow Flags for Senior Citizens and/or Handicapped Persons be adopted as presented and attached.

Review:

Dept.

C.A.O.

MUNICIPAL DISTRICT OF MACKENZIE NO. 23

Title	Rural Snowplow Flags for Senior Citizens and/or Handicapped Persons	Procedure No.	FIN020
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Purpose:

To provide rural senior citizens and/or handicapped persons with a ^{low} ~~few~~ cost alternative for snow removal on their driveways. Snowplowing is required in rural areas to provide easy access for emergency vehicles such as an ambulance or fire truck.

This policy recinds and replaces Policy FIN014 and FIN016.

Policy Statement and Guidelines:

In this policy the following definitions shall apply:

Handicapped shall mean any person who is disabled or crippled and has applied for and received the Alberta Registries "Disabled Persons Placard".

Senior shall mean any person that is of the age of 65 years or older. The person must provide identification by means of a social insurance number or birth certificate.

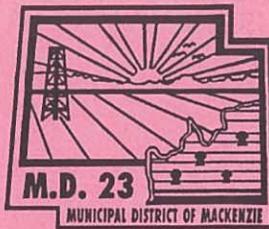
- The Municipal District of Mackenzie No. 23 recognizes the burden of cost for snow clearing of rural residential access may be prohibitive to senior citizens and/or handicapped persons and wishes through this policy to ^{eliminate} ~~minimize~~ the impact of snow clearing cost to seniors and/or handicapped persons.
- Senior citizens residing within the Municipal District of Mackenzie No. 23 may apply annually, through the completion of a Seniors and/or Handicapped Snowplow Flag Agreement, to the ~~Council for the~~ Municipal District of Mackenzie No. 23.

The service shall be subject to:

- 1) The senior and/or handicapped rate is only available to those qualified residents living in rural areas.
- 2) Residences where all other persons (excluding spouse or dependent) residing on the property are also senior and/or handicapped citizens. Senior and/or handicapped residents shall provide identification as to their senior and/or handicapped status.

	Date	Resolution Number
Approved		
Amended		
Amended		

M.D. of Mackenzie No. 23



Request For Decision

Meeting:	Council Budget Meeting
Meeting Date:	November 29, 2001
Originated By:	Ivan Perich, Director of Operational Services
Title:	Policy PW019 – Road Construction and Standards
Agenda Item No:	4

BACKGROUND / PROPOSAL:

Currently Policy PW002-95 sets the criteria for new road construction priorities. With Bylaw 269 passed on September 25, 2001 the road construction policy has to be changed. Previously a road was not constructed to a residence unless the residence was already established. Bylaw 269 now states that a development permit cannot be issued unless there is an access.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

The issue of landowners building the roads on road allowance needs to be addressed. Private individuals have constructed several roads this year and problems arose because the topsoil was not removed, road width was not adequate, etc. Currently there is no policy dealing with this matter.

Although there is a policy indicating new road construction priorities, no road standards were included. Each road was given individual standards.

The M.D. also needs to ensure that roads are not being built to parcels of land where the developer promises to clear the land or build a residence, but change their mind after the road is constructed.

COSTS / SOURCE OF FUNDING:

Road construction would continue to be budgeted for during the budget process.

RECOMMENDED ACTION (by originator):

That Policy PW019 – Road Construction and Standards be adopted.

Review:

Dept.

C.A.O.

Municipal District of Mackenzie No. 23

Title	Hiring of Private Equipment	Policy No:	PW002
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Legislation Reference	MGA Section 18
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Purpose

To establish a procedure and standards for the hiring of private equipment to complete municipal projects , exclusive of the gravelling and re-gravelling program.

Policy Statement and Guidelines

From time to time the municipality requires equipment which it does not own to work on projects. The municipality will usually go to the private sector to hire this equipment.

Private equipment shall be defined as any equipment which is owned and operated by an individual, partnership, or company other than the Municipal District of Mackenzie No. 23.

Once per year, usually each spring, the municipality will advertise for the "Registration for Day Labour Equipment." Every interested individual, partnership, or company shall have the opportunity to register the equipment that they own. This listing of equipment will be the first source of equipment that is to be hired when privately owned equipment is required for projects within the Municipal District of Mackenzie. This equipment will be paid according to the most current year's Alberta Roadbuilders Heavy Equipment Association's Rates. Where practical Administration is to ensure that all equipment owners receive equal opportunity to earn monies by working for the Municipal District of Mackenzie No. 23.

A contractor or supplier shall not be hired if they are in arrears, on any account, to the municipality. As well, they shall not be hired if they are initiating or involved in a legal action involving the Municipal District of Mackenzie No. 23.

A list of all equipment shall be prepared for staff and the public's information.

Any individual, partnership or corporation who purchases equipment, after the tender closure and wishes to list it with the municipality may do so, by providing a list of the equipment to the Municipal District of Mackenzie No. 23.. Such equipment will be paid 100% of the Alberta Roadbuilders Rate.

	Date	Resolution Number
Approved	Oct 17/00	00-561
Amended		
Amended		

The MD will pay interest for funds received and deposited in its bank account. The interest rate will be based on the rate the MD will earn on an investment with its financial institution.

Municipal District of Mackenzie No. 23

Title	Road Construction and Standards	Policy No.	PW019
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Legislation Reference	Municipal Government Act, Section 18
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Purpose:

To define road construction priorities and road construction standards.

This policy rescinds and replaces Policy PW002 – 95.

Policy Statement and Guidelines

The Municipal District of Mackenzie No. 23 shall be solely responsible for new road construction. Where a road is constructed on road rights-of-way without the approval of the Municipal District of Mackenzie, the municipality shall not hire those contractors, individuals (their equipment) or the landowners authorizing the construction.

General

- 1.1 Construction of roads shall take place on statutory road allowances or road rights-of-way, wherein the construction:
 - a) Extends and forms part of the existing network of roads;
 - b) Meets all design, specifications and standards as determined by the Municipal District of Mackenzie (refer to schedule 'A');
 - c) Application has been made on a "Road Construction Request" form by the landowner(s) for Council's consideration; and
 - d) The project has been approved by Council;
 - e) The road to be constructed to privately owned land shall extend only to the nearest property line of the land owned by the applicant.

- 1.2 Construction outside of the road right-of-way shall be generally accepted when:
 - a) The construction is necessary to meet the design, specifications and standards as determined by the Municipal District of Mackenzie;
 - b) The construction along the road allowance is not cost effective;
 - c) The Municipal District of Mackenzie No. 23 derives either an economic and/or social benefit from the resulting development.

Eligibility

- 2.1 Consideration shall only be given for the construction of roads to access agricultural lands provided:
 - a) A minimum area of eighty (80) acres of the land on any one quarter is in production or has been cleared and grubbed and is suitable for

- the production of an agricultural crop; and
- b) That the quarter section of land is not assessable by an adjacent quarter section and that the quarter section to be accessed and the adjacent quarter section are not under the ownership of the same person(s) or group.
- c) If eighty (80) acres have not been cleared but the applicant expects to have it cleared within the next three years, the applicant shall give the Municipal District of Mackenzie an irrevocable letter of credit or certified cheque for \$10,000 per half mile. If the land is cleared within the three-year period, the irrevocable letter of credit or certified cheque shall be returned.
- d) If the road right-of-way requires clearing, the applicant may enter into an agreement with the municipality to clear and/or brush the road right-of-way. When an agreement has been entered into for the purpose of clearing a road right-of-way, the applicant shall be paid in accordance with the municipality's *Hiring of Private Equipment* policy.

2.2 Consideration shall be given for the construction of roads for residential access provided:

- a) The land has been serviced with the appropriate utilities;
- b) If the applicant expects to construct a residence within the next two years, the applicant shall give the Municipal District of Mackenzie No. 23 an irrevocable letter of credit or certified cheque for \$10,000 per half mile. If the residence is built within the two year period, the irrevocable letter of credit or certified cheque shall be returned.

Prioritization

3.1 Prioritization shall be by road class in the following order:

- a) Major Collector
- b) Minor Collector
- c) Local Road
- d) Low Volume Farm Access
- e) Field Access

3.2 Prioritization within a particular road classification shall be:

- a) Agricultural
- b) Economic Benefit
- c) Residential

Funding

4.1 Option 1

That the applicant provide the M.D. with a set amount of money (\$10,000) per half mile by certified cheque or irrevocable letter of credit when applying for the road. If the residence is built within a two year period after the road is constructed, the cheque or irrevocable letter of credit is

returned. The same would happen if the land was brushed and grubbed and ready for an agricultural crop after three years of the road being constructed. If the residence was not built and the land not cleared, the M.D. would keep the money.

Option 2

That the applicant pay for all, or a portion of, costs for constructing the road. ~~The road would have to be built to standards set by Council in a policy. Unless there is a supervisor on sight during the construction, it is difficult to ensure that the road is built to standard.~~

Option 3

If applicable, the applicant clear the brush off of the road right of way at their cost and the M.D. construct the road at their cost. Some road rights of way do not require clearing and therefore this option would only affect selected applicants.

Option 4

That the M.D. pay all costs of constructing the road. This option leaves the door open to applicants requesting a road because they want to construct a residence or clear some land, but after the road is constructed the value of their land increases and they no longer plan on building or clearing.

Council reserves the right to modify the priority of a project when the distribution of costs for the construction of a road are presented as a cost shared project. Subject to the discretion of M.D. Council, the upgrading of any of the road infrastructure within the municipality may be given a higher priority.

	Date	Resolution Number
Approved		
Amended		
Amended		

ROAD CLASSIFICATION - RURAL

POLICY PW019

SCHEDULE A

	Unit of Measure	Paved	Secondary Highway Equivalent	Major Collector	Minor Collector	Local Road	Low Volume Farm Access	Field Access	Forestry Road
Examples			88 Connector Zama Access	Blue Hills Rd West La Crete Rd Heliport Rd Rocky Lane Rd	27th Baseline Wilson Prairie Ed Lizotte Loop Machesis Rd				
Road top width	m	Case by Case	12	8 10	8	8	8 7	6	7
Height of Fill	m	N/A	1.0 min	1.0 min	1.0 min	0.9	0.6	0.3	0.3 min
Side Slope		4:1	5:1	5:1	5:1	4:1	4:1	3:1	3:1
Ditch Width	m	3	3	3	3	3	3	V-ditch up to 3 meters	V-ditch up to 3 meters
Backslope		4:1 3:1	3:1	3:1	3:1	3:1	3:1	3:1	3:1
Compaction @ Construction	% of spd	100%	100%	97%	95%	95%	95%	93%	93%
Moisture Content @ Construction	% of spd	100%	100%	97%	95%	93-95%	93-95%	93%	93%
Priority		As Required	Case by Case and Depending on need	1	2	3	4	5	Case by Case
Rate of Regravelling		N/A	500m ³ /mile for 3 yrs then 400m ³ /mile every 2nd year	300 400m ³ /mile for first 3 yrs then 200m ³ /mile every 3rd year	300 400m ³ /mile for first 3 yrs then 200m ³ /mile every 3rd year	200m ³ /mile Every 3 years	Every 5 years	150m ³ /mile as needed and as requested	150m ³ /mile at initial construction, then as needed
Private Approach Radius	m	15	15	15	15	15	15	15	15
Crown Rate		3%	4%	4%	4%	4%	4%	4%	4%

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PUBLIC WORKS POLICY

MUNICIPAL DISTRICT OF MACKENZIE NO. 23

Title: CONSTRUCTION OF ROADS

Purpose: To define where roads will be constructed, on lands under the administration and control of Municipal District of Mackenzie No. 23

Statement:

- (a) Construction of roads shall take place on road allowances as were established during the THIRD SYSTEM OF SURVEYS, wherein the construction:
- (i) Upgrades or improves any portion thereof of the existing network of roads;
 - (ii) Extends and forms part of the existing network of roads;
 - (iii) Meets all design, specifications and standards as determined by the Manager of Public Works;
 - (iv) Council of the Municipal District of Mackenzie No. 23 has approved the project;
 - (v) Council of the Municipal District of Mackenzie No. 23 has allocated funding for the project;
 - (vi) Application has been made on a "Road Construction Request Form" by the ratepayer(s) for Council's consideration;
 - (vii) Unless special circumstances exist the roads to be constructed to privately owned land shall extend to the boundary of the property.
- (b) Consideration shall be given for the construction of roads to access agricultural lands provided:
- (i) a minimum area of EIGHTY ACRES of the land on any one quarter is in production or has been cleared and grubbed and is suitable for the production of an agricultural crop.
 - (ii) that the quarter section of land is not assessible by an adjacent quarter section and that the quarter section to be accessed and the adjacent quarter section are not under the ownership of the same person(s) or group.
- (c) Consideration shall be given for the construction of roads for residential access provided:
- (i) the land has been services with the appropriate utilities;
 - (ii) a permanent residence has been established on the property wherein access has been requested;

PAGE 2 - ROAD CONSTRUCTION POLICY

- (d) Construction outside of the road allowance shall be generally accepted when:
- (i) the construction is necessary to meet the design, specifications and standards as determined by the Manager of Public Works;
 - (ii) the construction along the road allowance is not cost effective;
 - (iii) the Municipal District of Mackenzie No. 23 derives either an Economic and/or Social benefit from the resulting development.

All projects approved by the Municipal District shall be based on the following priority, based on the available funding:

- FIRST PRIORITY**----- **ACCESS TO AGRICULTURAL LANDS**
- SECOND PRIORITY**----- **ROADS WHEREIN A SOCIAL/ECONOMIC BENEFIT EXISTS**
- THIRD PRIORITY**----- **RESIDENTIAL ACCESS**

Council reserves the right to modify the priority of a project when the distribution of costs for the construction of a road are presented as a cost shared project. Subject to the discretion of M.D. Council the upgrading of any of the road infrastructure within the municipality may be given a higher priority.

MUNICIPAL DISTRICT INFORMATION

Policy Number: *PW002-95*

Adoption Date: *DECEMBER 12, 1995 MOTION 95-934*

Legislative Reference:

BYLAW NO. 269/01

BEING A BYLAW OF
THE MUNICIPAL DISTRICT OF MACKENZIE NO. 23
IN THE PROVINCE OF ALBERTA
TO AMEND THE EXISTING LAND-USE BYLAW NO.093/97 OF
THE MUNICIPAL DISTRICT OF MACKENZIE NO. 23

WHEREAS, Council of the Municipal District of Mackenzie No. 23, in the Province of Alberta, has adopted Land-Use Bylaw No. 093/97 of the Municipal District of Mackenzie No. 23,

WHEREAS, the Municipal District of Mackenzie No. 23 has a General Municipal Plan adopted in 1995,

WHEREAS, Council of the Municipal District of Mackenzie No. 23 has deemed it necessary to amend the said Land-Use Bylaw in order to regulate developments that comply with the land use provisions of the Bylaw, but have no direct and acceptable grade access to a public road, and

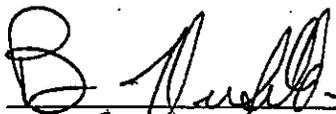
NOW THEREFORE, THE COUNCIL OF THE MUNICIPAL DISTRICT OF MACKENZIE NO. 23, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

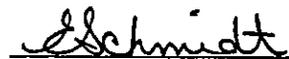
1. That Section 3.1 of Part Three, CONTROL OF DEVELOPMENT, be amended by adding, to the end of Subsection (2), Subsection (3) that shall read:

(3) No development, except for site preparation, shall be allowed on any property until an access to the property from a public road has been constructed and approved by the Municipal District of Mackenzie No.23.

2. That this bylaw shall come into effect upon the passing of the third and final reading of this resolution.

First reading given on the 21st day of August, 2001.


Bill Neufeld, Reeve


Eva Schmidt, Executive Assistant

Second Reading given on the 25th day of September, 2001.

B Neufeld
Bill Neufeld, Reeve

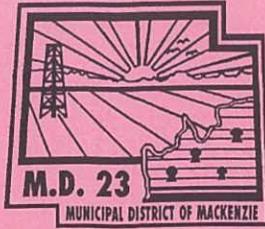
E Schmidt
Eva Schmidt, Executive Assistant

Third Reading and Assent given on the 25th day of September, 2001.

B Neufeld
Bill Neufeld, Reeve

E Schmidt
Eva Schmidt, Executive Assistant

M.D. of Mackenzie No. 23



Request For Decision

Meeting:	Council Budget Meeting
Meeting Date:	November 29, 2001
Originated By:	Ivan Perich, Director of Operational Services
Title:	PW020 – Road Repair and Rehabilitation
Agenda Item No:	5

BACKGROUND / PROPOSAL:

Currently there is no policy outlining the criteria to be used when determining which roads need repair or rehabilitation.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

The attached policy specifies the criteria to be used in determining road priorities.

COSTS / SOURCE OF FUNDING:

N/A

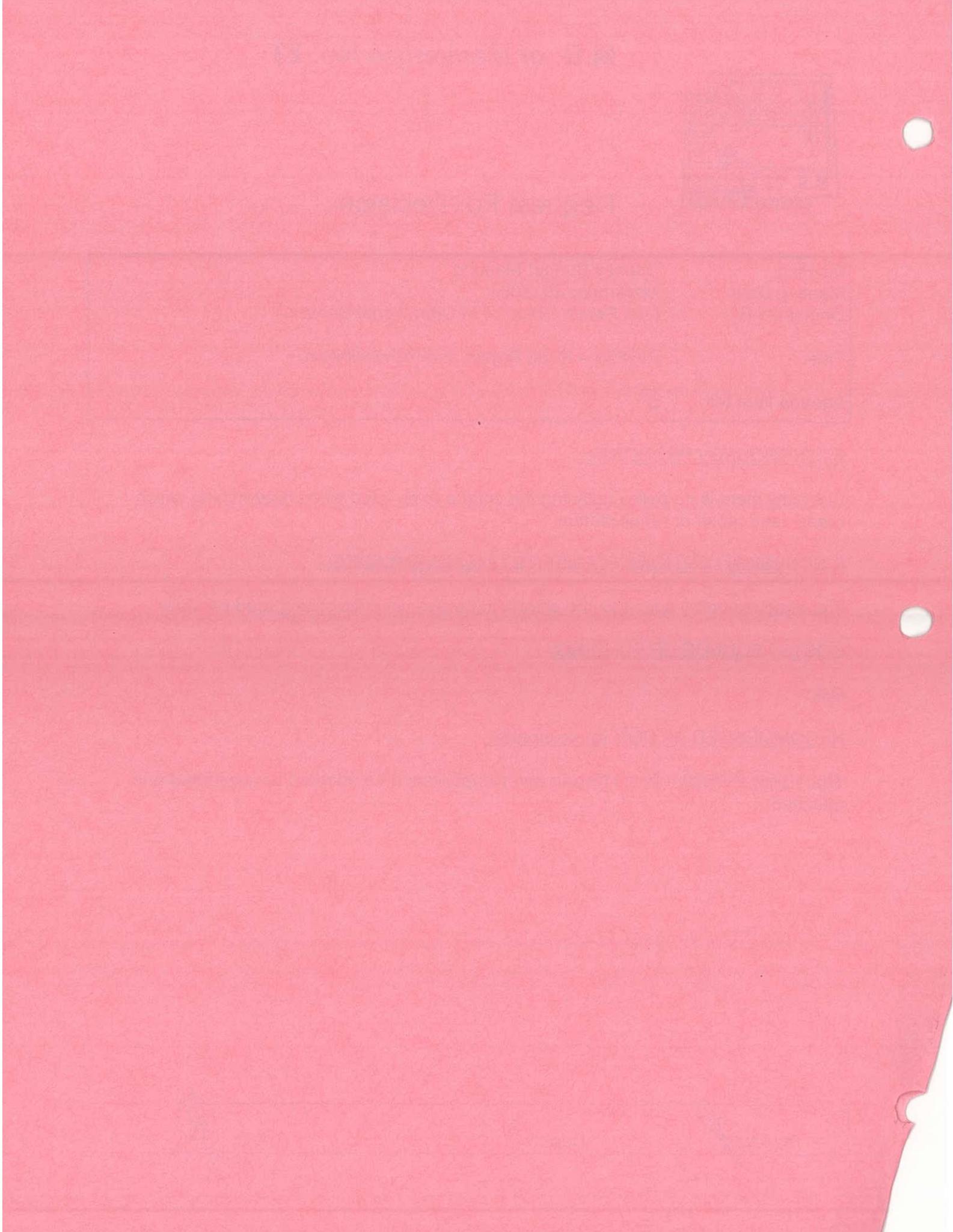
RECOMMENDED ACTION (by originator):

That Policy PW020 – Road Repair and Rehabilitation be adopted as presented and attached.

Review: 

Dept. DS.

C.A.O. 



Municipal District of Mackenzie No. 23

Title	Road Repair and Rehabilitation	Policy No.	PW020
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Legislation Reference	Municipal Government Act, Section 18
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Purpose:

To establish criteria for road repair and rehabilitation.

Policy Statement and Guidelines

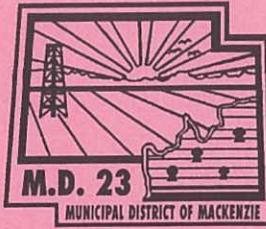
Existing roads within the Municipal District of Mackenzie require repair and rehabilitation work from time to time. Repair and rehabilitation priorities are hereby established as follows:

1. First priority will be to repair and rehabilitate roads where the integrity of the road is affected.
2. Second priority will be to repair and rehabilitate roads by using the following criteria to determine road priorities:
 - a) Ongoing maintenance costs;
 1. gravel frequency;
 2. grading frequency; and
 3. excessive road width.
 - b) Condition of substructure - culvert placement;
 - c) Soft spots;
 - d) Drainage issues;
 - e) Projections for long-term use of the roads; and
 - f) Road users – local traffic, commercial, industrial.
3. Roads will be repaired or rehabilitated in accordance with Schedule "A".

	Date	Resolution Number
Approved		
Amended		
Amended		



M.D. of Mackenzie No. 23



Request For Decision

Meeting:	Council Budget Meeting
Meeting Date:	November 29, 2001
Originated By:	Ivan Perich, Director of Operational Services
Title:	Policy PW022 - Construction of Urban Streets and Rural Roads
Agenda Item No:	7.

BACKGROUND / PROPOSAL:

Currently there is no policy stating to what specification streets and roads are to be constructed within the M.D. Policy PW022-Construction of Urban Streets and Rural Roads outlines these standards.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

N/A

COSTS / SOURCE OF FUNDING:

N/A

RECOMMENDED ACTION (by originator):

That Policy PW022 - Construction of Urban Streets and Rural Roads be adopted as presented and attached.

Review: 

Dept. 

C.A.O. 



Municipal District of Mackenzie No. 23

Title	Construction of Urban Streets and Rural Roads	Policy No.	PW022
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Legislation Reference	Municipal Government Act, Section 18
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Purpose:

To establish specification for the construction of urban streets and rural roads.

Policy Statement and Guidelines

Streets and roads within the Municipal District of Mackenzie shall be constructed and maintained according to standards as set forth by the Municipal District of Mackenzie.

- All urban streets shall be constructed by the developer in accordance with the Municipal Government Act, Section 655 and to standards established in Schedule "A" of this policy; and
- All rural roads shall be constructed by the developer in accordance with the Municipal Government Act, Section 655 and to standards established in Schedule "B" this policy;

	Date	Resolution Number
Approved		
Amended		
Amended		



ROAD SPECIFICATION - URBAN
SCHEDULE A

	Unit of Measure	Paved Urban Cross section	Paved Urban Cross section	Paved Urban Cross Section	Gravel - Urban	Gravel - Urban	Gravel - Urban	Laneway Commercial	Laneway Residential	Walkways								
Examples		Parking both sides, with turning lanes throughout	Parking both sides	Parking one side	Parking both sides	Parking one side	No Parking	Heavy usage										
Road top width	m	16.5	12.5	10	12.5	10	8	6	4	2								
Height of Fill	m	-0.3	-0.3	-0.3	-0.6	-0.6	-0.3	-0.3	-0.3	0								
Side Slope		4:1	4:1	4:1	6:1 (to allow for widening at paving stage)	6:1 (to allow for widening at paving stage)	4:1	none	none	none								
Ditch Width	m	3	3	3	3	3	3	none (drainage down centre of laneway)	none (drainage down centre of laneway)	none								
Backslope		3:1	3:1	3:1	3:1	3:1	3:1	none	none	none								
Compaction @ Construction	% of spd	100	100	100	100	100	100	100	97	97								
Moisture Content @ Construction	% of spd	100	100	100	100	100	100	100	97	97								

ROAD SPECIFICATION - RURAL
SCHEDULE B

	Unit of Measure	Paved	Secondary Highway Equivalent	Major Collector	Minor Collector	Local Road	Low Volume Farm Access	Field Access	Forestry Road				
Examples			88 Connector Zama Access	Blue Hills Rd West La Crete Rd Heliport Rd Rocky Lane Rd	27th Baseline Wilson Prairie Ed Lizotte Loop Machesis Rd								
Short Description of Roadway													
Road to p width	m	9 meter initial	12	10	8	8	7	6	7				
Height to Fill	m	N/A	1.0 min	1.0 min	1.0 min	0.9	0.6	0.3	0.3 min				
Side Slope		4:1	5:1	5:1	5:1	4:1	4:1	3:1	3:1				
Ditch Width	m	3	3	3	3	3	3	V-ditch up to 3 meters	V-ditch up to 3 meters				
Backslope		3:1	3:1	3:1	3:1	3:1	3:1	3:1	3:1				
Compaction @ Construction	% of spd	100%	100%	97%	95%	95%	95%	93%	93%				
Moisture Content @ Construction	% of spd	100%	100%	97%	95%	95%	95%	93%	93%				
Priority		As Required	Case by Case and Depending on need	1	2	3	4	5	Case by Case				
Rate of Regravelling		N/A	500m3/mile for 3 yrs then 400m/mile every 2nd year	400m3/mile for first 3 yrs then 200m/mile every 3rd year	400m3/mile for first 3 yrs then 300m/mile every 3rd year	Every 3 years		150m3/mile as needed and as requested	150m3/mile at initial construction, then as needed				
Private Approach Radius	m	15	15	15	15	15	15	15	15				
Crown Rate		3%	4%	4%	4%	4%	4%	4%	4%				

M.D. of Mackenzie No. 23



Request For Decision

Meeting:	Budget Meeting
Meeting Date:	November 29, 2001
Originated By:	Ivan Perich, Director of Operational Services
Title:	Primary and Secondary Highway Priorities
Agenda Item No:	9

BACKGROUND / PROPOSAL:

Attached is the Primary and Secondary Highway Priority list that was established at the March 6, 2001 Regular Council Meeting.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Bridge File No. 74193 on Rocky Lane Road west of the Boyer River First Nation is currently limited to a 3 tonne load therefore it cannot be crossed by school buses and trucks. The Fort Vermilion School Division has requested that the bridge be upgraded, as their buses have to detour around the bridge at this time. This bridge has become an emergency issue.

COSTS / SOURCE OF FUNDING:

N/A

RECOMMENDED ACTION (by originator):

That Motion 01-135 be rescinded and that the Highway and Bridge Priority list be established as follows:

1. Upgrade of Bridge File No. 74193 on Rocky Lane Road west of the Boyer River First Nation.
2. Upgrading of Primary Highway 88, including bridge structures and pavement.
3. Maintenance and Rehabilitation of Highway 697:
 - a) Pave Tompkins west hill
 - b) Patching and overlay as required
 - c) Seal coating
4. Extension of Primary Highway 58 to Wood Buffalo National Park
5. Upgrade of Bridge File No. 13400 located within Boyer Indian Reserve
6. Extension of Primary Highway 58 to BC Border
7. Bridge over the Peace River at Tompkins Landing

Review:

Dept.

C.A.O.

OPERATIONAL SERVICES:

12. a) **Request for Construction and Rehabilitation Program**

MOTION 01-135

MOVED by Councillor Kulscar

That the Highway and Bridge Priority list be established as follows:

1. Upgrading of Primary Highway 88, including bridge structures and pavement.
 2. Maintenance and Rehabilitation of Highway 697:
 - a) pave Tompkins west hill
 - b) patching and overlay as required
 - c) seal coating
 3. Extension of Primary Highway 58 to Wood Buffalo National Park
 4. Upgrade of bridge File No. 13400 located within Boyer Indian Reserve
 5. Extension of Primary Highway 58 to BC Border
 6. Bridge over the Peace River at Tompkins Landing
- A separate list will be provided for bridges.

CARRIED

12. b) **Policy on Axle Loading**

MOTION 01-136

MOVED by Councillor Rosenberger

That Policy PW001 – Road Bans be rescinded; further that Policy PW008 – Axle Loading be adopted as attached.

CARRIED

12. c) **Road Protection Agreements**

MOTION 01-137

MOVED by Councillor Driedger

That Policy PW010 – Road Protection Agreement be adopted as attached.

CARRIED



M.D. of Mackenzie No. 23



Request For Decision

Meeting:	Budget Meeting
Meeting Date:	November 29, 2001
Originated By:	Ivan Perich, Director of Operational Services
Title:	Resource Road/New Industry Program - 2002
Agenda Item No:	10

BACKGROUND / PROPOSAL:

The deadline for all Resource Road/New Industry Program applications is on November 30, 2001. As directed at the August 21, 2001 Regular Council Meeting, Administration has submitted an application for the reconstruction of Highway 88 Connector Project No. 1 (11 km of construction from Highway 88 Junction, west).

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

N/A

COSTS / SOURCE OF FUNDING:

N/A

RECOMMENDED ACTION (by originator):

For information only.

Review:

Dept.

C.A.O.



11. j) Storm Sewer Funding

MOTION 01-433

MOVED by Councillor Newman

That the M.D. of Mackenzie fund the construction of storm sewers and that administration bring the funding proposal forward at the 2002 budget meetings.

CARRIED

OPERATIONAL SERVICES:

12. a) Alberta Transportation Resource Road/
New Industry Program

MOTION 01-434

MOVED by Councillor Wieler

That Highway 88 Connector Project No. 1 (11 km of construction from Highway 88 Junction, west) be approved as the first priority under the Resource Road/New Industry Program and that administration be directed to submit appropriate application for grant funding.

CARRIED

12. b) Drainage Study and Local Streets
Improvements in Fort Vermilion and La Crete

MOTION 01-435

MOVED by Councillor Kulscar

That the following three projects be suspended due to the change in project scope: the Fort Vermilion Street Improvement, 100A Street Paving as well as the 108 Street Paving in La Crete and that the projects be brought forward to the 2002 budget meeting.

CARRIED

B.W.

**CORPORATE
SERVICES:**

MOTION 00-693

11. a) Municipal Affairs – Tri Council Meeting

MOVED by Councillor Kulscar

That Council meet with Brad Pickering, ADM from Municipal Affairs, and the Councils from the Towns of Rainbow Lake and High Level on December 11, 2000 and that this date be forwarded to Municipal Affairs.

CARRIED

MOTION 00-694

11. b) Set Date for a Meeting with the Town of High Level

MOVED by Councillor Thiessen

That administration draft a letter to the Town of High Level asking them to provide information for the Task Force to consider and then arrange a meeting after this information is taken to Council

CARRIED

MOTION 00-695

11. c) Senior Service Awards

MOVED by Councillor Kulscar

That Eric and Effie Larsen's name be put forward to receive the Minister's Senior Service Award.

CARRIED

**OPERATIONAL
SERVICES:**

MOTION 00-696

11. e) Date of Next Budget Meeting

The next Budget meeting is set for December 8th at 9:00 a.m. to 5:00 p.m. in Fort Vermilion.

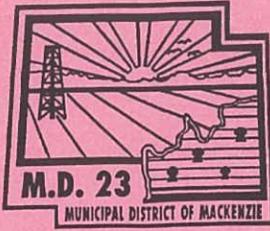
12. a) Review of the Resource Road Application

MOVED by Councillor Newman

That the Resource Road application be advanced as a two-year project.

CARRIED

M.D. of Mackenzie No. 23



Request For Decision

Meeting:	Budget Meeting
Meeting Date:	November 29, 2001
Originated By:	Ivan Perich, Director of Operational Services
Title:	Resource Road/New Industry Program – priorities for 2003
Agenda Item No:	11

BACKGROUND / PROPOSAL:

A list of priorities is required for future Resource Road/ New Industry program applications.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

The proposed roads that qualify for the Resource Road/New Industry program list are:

- Assumption Bypass
- Wadlin Lake Road (received major repairs in 2001)
- Zama Access (already reconstructed)
- Highway 88 Connector (currently applying for funding)
- West La Crete Road
- Blue Hills Road

COSTS / SOURCE OF FUNDING:

N/A

RECOMMENDED ACTION (by originator):

That Council adopt the current priority listing proposed by Administration for the Resource Road/New Industry Program roads.

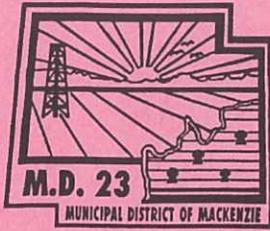
Review:

Dept.

C.A.O.



M.D. of Mackenzie No. 23



Request For Decision

Meeting:	Council Budget Meeting
Meeting Date:	November 29, 2001
Originated By:	Ivan Perich, Director of Operations
Title:	Council Resolution Request for ICAP Program
Agenda Item No:	12

BACKGROUND / PROPOSAL:

The letter from Infrastructure Canada-Alberta Program (ICAP) confirms the M. D's Community Cap is \$361,914 (total of the Federal, Provincial and Municipal Shares). The application must be submitted by November 30, 2001.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

A proposal has been prepared requesting the funding is cost shared with the shoulder pulls and construction projects deferred from last year as on the attached spreadsheet. These projects are proposed again this year and could be completed using this funding to improve roads. The Director, Program Secretariat recommends this project be tendered in order to bypass the long process of justifying then receiving approval to partner or day-labor this project. It was also recommended to request more projects than the actual funding available, due to the possibility some projects may not be approved.

COSTS / SOURCE OF FUNDING:

Attached: ICAP 2001 Application CAP \$361,914.00 (total of the Federal, Provincial, and Municipal Shares).

RECOMMENDED ACTION (by originator):

That the M.D. of Mackenzie proceed with the rehabilitation and new construction of Heliport Road, Sand Hills Road, West La Crete Road and Fort Vermilion Airport Road utilizing the cost share funding from Infrastructure Canada-Alberta Program (ICAP).

Review:

Dept.

C.A.O. 

Infrastructure Canada - Alberta Program

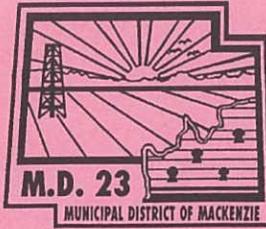
(20001 Application CAP \$361,914.00 total of Federal, Provincial and Municipal Shares))

Project Name	Project Type	Project Code	Project Location	Project Length	Type of Constructio	Projected Cost
Heliport Road	Shoulder Pull	06-32-20-06	TP 110-4 (NW21<>NE24-110-19-8	5.5 miles	Contract	\$247,500.00
Sand Hills Road	Shoulder Pull	06-32-40-45	RR15-4 (W-4-106-15-5)	2 miles	Contract	\$90,000.00
West LaCrete Road	Shoulder Pull	06-32-40-48	From SH 697 to 11/12-105-16-5	6 miles	Contract	\$270,000.00
Fort Vermilion Airport Ro	New Construction	06-32-30-04	TR108-4 (NNW21-Tp108-R12-5)	0.7 mile	Contract	\$85,000.00
				Sub Total		\$692,500.00
				Engineering 8%		\$55,400.00
				Total ICAP qualified project		\$747,900.00
				GST 3%		\$22,437.00
				Estimated backslope costs		\$5,300.00
				Total		\$775,637.00

29



M.D. of Mackenzie No. 23



Request For Decision

Meeting:	Council Budget Meeting
Meeting Date:	November 29, 2001
Originated By:	Ivan Perich, Director of Operational Services
Title:	Policy PW018 – Hiring of Private Equipment
Agenda Item No:	13

BACKGROUND / PROPOSAL:

During 2000, Day Labour equipment rates were established through the bidding system. Under this system, the lowest bidder received the work for the season. In order to share the work among all the equipment owners, the policy was revised in October of 2000 to set one standard rate and all equipment worked for the same rate. The approximate price increase from 2000 to 2001 for equipment rates is 19%.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Policy PW018 – Hiring of Private Equipment replaces Policy PW002. The only significant difference between the two policies is the rate at which the M.D. pays Day Labour equipment. The current policy states that the contractor is paid 100% of Alberta Roadbuilders Heavy Equipment Association's Rates. Policy PW018 changes that rate to 90% of the current years Alberta Roadbuilders Heavy Equipment Association's Rate.

COSTS / SOURCE OF FUNDING:

N/A

RECOMMENDED ACTION (by originator):

That Policy PW018 – Hiring of Private Equipment be adopted as presented and attached.

Review: 

Dept. 

C.A.O. 



Municipal District of Mackenzie No. 23

Title	Hiring of Private Equipment	Policy No:	PW018
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Legislation Reference	MGA Section 18
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Purpose

To establish a procedure and standards for the hiring of private equipment to complete municipal work exclusive of the gravelling and re-gravelling program.

This policy rescinds and replaces Policy PW002.

Policy Statement and Guidelines

From time to time the municipality requires equipment, which it does not own, for municipal work. The municipality shall usually go to the private sector to hire this equipment.

Private equipment shall be defined as any equipment which is owned and operated by an individual, partnership, or corporation other than the Municipal District of Mackenzie No. 23.

Once per year, usually each spring, the municipality shall advertise for the "Registration for Day Labour Equipment." Every interested individual, partnership, or corporation may register their equipment at any time during the year. This listing of equipment shall be the first source of equipment to be hired when privately owned equipment is required for work within the Municipal District of Mackenzie. This equipment shall be paid 90% of the most current year's Alberta Roadbuilders Heavy Equipment Association's Rates. Where practical, Administration is to ensure that all equipment owners receive equal opportunity to work for the Municipal District of Mackenzie No. 23.

Contractors and suppliers shall be hired only if they have no outstanding accounts with the municipality and are not involved in any legal action with the Municipal District of Mackenzie No. 23.

A list of all equipment shall be prepared for public information in accordance with the Freedom of Information and Protection of Privacy Act.

	Date	Resolution Number
Approved		
Amended		
Amended		



Municipal District of Mackenzie No. 23

Title	Hiring of Private Equipment	Policy No:	PW002
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Legislation Reference	MGA Section 18
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Purpose

To establish a procedure and standards for the hiring of private equipment to complete municipal projects , exclusive of the gravelling and re-gravelling program.

Policy Statement and Guidelines

From time to time the municipality requires equipment which it does not own to work on projects. The municipality will usually go to the private sector to hire this equipment.

Private equipment shall be defined as any equipment which is owned and operated by an individual, partnership, or company other than the Municipal District of Mackenzie No. 23.

Once per year, usually each spring, the municipality will advertise for the "Registration for Day Labour Equipment." Every interested individual, partnership, or company shall have the opportunity to register the equipment that they own. This listing of equipment will be the first source of equipment that is to be hired when privately owned equipment is required for projects within the Municipal District of Mackenzie. This equipment will be paid according to the most current year's Alberta Roadbuilders Heavy Equipment Association's Rates. Where practical Administration is to ensure that all equipment owners receive equal opportunity to earn monies by working for the Municipal District of Mackenzie No. 23.

A contractor or supplier shall not be hired if they are in arrears, on any account, to the municipality. As well, they shall not be hired if they are initiating or involved in a legal action involving the Municipal District of Mackenzie No. 23.

A list of all equipment shall be prepared for staff and the public's information.

Any individual, partnership or corporation who purchases equipment, after the tender closure and wishes to list it with the municipality may do so, by providing a list of the equipment to the Municipal District of Mackenzie No. 23.. Such equipment will be paid 100% of the Alberta Roadbuilders Rate.

	Date	Resolution Number
Approved	Oct 17/00	00-561
Amended		
Amended		

0.

**MD of Mackenzie
2002 Budget**

		2002 Budget	2001 Actual	<i>code</i>
1. Schedule of payments to other local governments as per MD agreements:				
Town of Rainbow Lake	Cost Sharing	\$ 425,000	\$ 400,000	02-12-710
Town of High Level	Econom. Development	220,000	-	02-12-710
	Cost Sharing:			
	Recreation	82,342	82,342	02-71-710
	Recreation - Pool	17,562	17,562	02-71-710
	Tourism, Museum	754	754	02-51-710
	Fire	60,647	80,647	02-23-710
	Airport	39,000	37,910	02-33-710
	FCSS	21,652	21,652	02-51-710
	RCMP	17,000	17,000	02-25-710
	Cemetary	500	500	02-51-710
	Library	7,165	7,165	02-74-710
		\$ 891,622	\$ 665,532	
2. Cemeteries (Policy No. ADM005):				
St. Henry's RC Cemetary	Maintenance Grant	500	500	02-51-735
St. Luke's Anglican Cemetary	Maintenance Grant	500	500	02-51-735
La Crete Bergthaler	Maintenance Grant	500	500	02-51-735
La Crete Christian Fellowship	Maintenance Grant	500	500	02-51-735
North Paddle River Cemetary	Maintenance Grant	500	500	02-51-735
		\$ 2,500	\$ 2,500	



**MD of Mackenzie
2002 Budget**

			2002	2001	<i>code</i>
			Budget	Actual	
3. Schedule of recurring grants :					
Fort Vermilion FCSS	Operation		\$ 74,670	\$ 73,650	02-51-735
La Crete FCSS			108,973	79,800	02-51-735
			\$ 183,643	\$ 153,450	
4. Other grants (to be approved by council):					
Fairview College Foundation	Science Fair	(no request)	\$ -	\$ 500	02-51-735
Frontier Seed Cleaning Co-op	Operating		8,000	-	02-51-735
FV Board of Trade	Promotion		25,000	15,000	02-51-735
FV Heritage Centre	Operating		11,000	5,000	02-51-735
FV Heritage Centre	Capital		10,000	-	02-51-735
FV Library - Children Festival	Grant	(no request)	-	500	02-51-735
FV RCMP detachment	Capital		36,450	-	02-51-735
FV Senior Club	Capital		16,750	15,000	02-51-735
FV Senior Club	Operating		3,500	2,500	02-51-735
HL & District Chamber of Commerce	Operating		4,000	4,000	02-51-735
HL Rural Hall Society	Operating	(no request)	-	5,000	02-51-735
La Crete & Area Chamber of Commerce	Tourism		15,000	15,000	02-51-735
LC Agricultural Society	Operating		50,000	-	02-51-735
LC FCSS-swimming pool	Capital		to be discussed		02-51-735
LC Meals for Seniors	Operating		3,000	-	02-51-735
LC Seniors Inn	Capital		6,700	-	02-51-735
LC Seniors Inn	Operating		2,850	2,331	02-51-735
REDI	Operating		21,750	-	02-51-735
Mighty Peace Fish & Game	Capital		5,500	6,000	02-51-735
Northern Lights Forest Education Society	Operating		10,000	-	02-51-735
Northwest Alberta Resource	Operating		7,000	7,000	02-51-735
Rocky Lane Fund Raising Committee	Capital		7,000	-	02-51-735
School Scholarships	Bursary		2,000	2,000	02-51-735
Sr.Girls Volleyball/FV Pub.School	Operating		621	-	02-51-735
Victim Support Unit	Operating		1,500	-	02-51-735
Miscellany			5,000	200	02-51-735
			252,621	80,031	



**MD of Mackenzie
2002 Budget**

			2002	2001	<i>code</i>
			Budget	Actual	
5. Recreational:					
Fort Vermilion Recreation Society	Operating		\$ 153,000	\$ 120,000	02-71-735
Fort Vermilion Recreation Society	Capital		43,100	-	*
Fort Vermilion Recreation Society	Capital-Satelite Facilities		3,000	-	
La Crete Recreitaion Society	Operating		148,500	148,500	02-71-735
La Crete Arena Grant	Capital		30,000	30,000	02-71-735
Zama Recreation Society	Capital		-	-	*
Zama Recreation Society	Operating		55,000	55,000	02-71-735
			\$ 432,600	\$ 353,500	
6. Library:					
MD of Mackenzie Library Board			\$ 69,648	\$ 52,000	02-74-735

*- FV and Zama did not apply for their capital grant of \$30,000 each in 2001

1
2
3



**MD of Mackenzie
2002 Budget**

		2002	2001	<i>code</i>
		Budget	Actual	
1. Schedule of payments to other local governments as per MD agreements:				
Town of Rainbow Lake	Cost Sharing	\$ 425,000	\$ 400,000	02-12-710
Town of High Level	Econom. Development	220,000	-	02-12-710
	Cost Sharing:			
	Recreation	82,342	82,342	02-71-710
	Recreation - Pool	17,562	17,562	02-71-710
	Tourism, Museum	754	754	02-51-710
	Fire	60,647	80,647	02-23-710
	Airport	39,000	37,910	02-33-710
	FCSS	21,652	21,652	02-51-710
	RCMP	17,000	17,000	02-25-710
	Cemetary	500	500	02-51-710
	Library	7,165	7,165	02-74-710
		\$ 891,622	\$ 665,532	

Cemetaries (Policy No. ADM005):

St. Henry's RC Cemetary	Maintenance Grant	500	500	02-51-735
St. Luke's Anglican Cemetary	Maintenance Grant	500	500	02-51-735
La Crete Bergthaler	Maintenance Grant	500	500	02-51-735
La Crete Christian Fellowship	Maintenance Grant	500	500	02-51-735
North Paddle River Cemetary	Maintenance Grant	500	500	02-51-735
		\$ 2,500	\$ 2,500	



**MD of Mackenzie
2002 Budget**

			2002 Budget	2001 Actual	<i>code</i>	
2. Schedule of recurring grants :						
✓	✓	Fort Vermilion FCSS	Operation	\$ 74,670	\$ 73,650	02-51-735
✓	✓	La Crete FCSS		79,800	79,800	02-51-735
✓	✓	Zama FCSS		4,300		02-51-735
			\$ 158,770	\$ 153,450		
3. Other grants (to be approved by council):						
		Fairview College Foundation	Science Fair (no request)	\$ -	\$ 500	02-51-735
✓	✗	Frontier Seed Cleaning Co-op	Operating	8,000	-	02-51-735
✓	✓	FV Board of Trade	Promotion	25,000	15,000	02-51-735
✓	✓	FV Heritage Centre	Operating	11,000	5,000	02-51-735
	✓	FV Heritage Centre	Capital	10,000	-	02-51-735
		FV Library - Children Festival	Grant (no request)	-	500	02-51-735
✓	✓	FV RCMP detachment	Capital	34,200	-	02-51-735
✓	✓	FV Senior Club	Capital	16,750	15,000	02-51-735
	✓	FV Senior Club	Operating	3,500	2,500	02-51-735
✓	✗	HL & District Chamber of Commerce	Operating	4,000	4,000	02-51-735
		HL Rural Hall Society	Operating (no request)	-	5,000	02-51-735
✓	✓	La Crete & Area Chamber of Commerce	Tourism	15,000	15,000	02-51-735
✓	✓	LC Agricultural Society	Operating	50,000	-	02-51-735
		LC FCSS-swimming pool	Capital	to be discussed		02-51-735
✓	✗	LC Meals for Seniors	Operating	3,000	-	02-51-735
✓	✗	LC Seniors Inn	Capital	6,700	-	02-51-735
	✗	LC Seniors Inn	Operating	2,850	2,331	02-51-735
✓	✓	REDI	Operating	21,750	-	02-51-735
✓	✗	Mighty Peace Fish & Game	Capital	5,500	6,000	02-51-735
✓	✓	Northern Lights Forest Education Socie	Operating	10,000	-	02-51-735
✓	✗	Northwest Alberta Resource	Operating	7,000	7,000	02-51-735
✓	✗	Rocky Lane Fund Raising Committee	Capital			02-51-735
		School Scholarships	Bursary			
✓	✗	Sr.Girls Volleyball/FV Pub.School	Operating			
✓	✗	Victim Support Unit	Operating			
		Miscellany				

36,450




MD of Mackenzie
2002 Budget

			<u>2002</u>	<u>2001</u>	<i>code</i>
			Budget	Actual	
Recreational:					
✓	✓Fort Vermilion Recreation Society	Operating	\$ 153,000	\$ 120,000	02-71-735
✓	✓Fort Vermilion Recreation Society	Capital	43,100	-	*
✓	✓Fort Vermilion Recreation Society	Capital-Satelite Facilities	3,000	-	
✓	✓La Crete Recreataion Society	Operating	148,500	148,500	02-71-735
✓	✓La Crete Arena Grant	Capital	30,000	30,000	02-71-735
	✓Zama Recreation Society	Capital	-	-	*
✓	✓Zama Recreation Society	Operating	55,000	55,000	02-71-735
			<u>\$ 432,600</u>	<u>\$ 353,500</u>	
Library:					
✓	✓ MD of Mackenzie Library Board		\$ 69,648	\$ 52,000	02-74-735


 *- FV and Zama did not apply for their capital grant of \$30,000 each in 2001



